LIBRARY & STUDY CENTRE

A GUIDE TO THE SERVICES & FACILITIES AVAILABLE

carmel college

IMAGINE YOUR FUTURE

Welcome to the Carmel College Library. This space is provided for quiet study and purposeful learning. We have an extensive print collection as well as a full suite of online resources which is continually growing.

All resources are catalogued and fully discoverable through our 'Heritage' software which can be accessed online.

Print Collection

- Over 9,000 items including textbooks, revision materials and wider reading for all subjects
- Catalogued and fully discoverable through our Heritage software system
- Recommended reading items for prestigious universities
- Well-being books to help support you through your studies
- Study support materials for revision techniques, time management and preparing for exams
- Items are shelved in subject groups to make searching easier.

Online Resources

- Unlimited access to over 2,000 e-books
- Discoverable through our library catalogue and easily accessed by clicking 'read me'
- Additional e-resources include e-journals, databases, archives and much more.

High Achievers+ and Extended Project Qualification

- Additional resources to 'stretch and challenge' you beyond the specification
- University recommended reading materials
- E-books for wider subject reading to widen your knowledge
- Resources to help with project management and research skills
- Additional resources for EPQ students

IT Facilities and Study Spaces

- Over 70 computers
- Full wi-fi coverage that supports 'bring your own device'
- Study spaces including study carrels, single desks, computer spaces and a group work table
- Bookable spaces and walk-in spaces to cater for different learning styles
- Two multi-function printers (Printing and photocopying incurs a small charge).

Borrowing and Renewing Resources

- Access to your library account will be created on enrolment day
- You can take out 4 items at a time
- Present your student ID at the library desk to add items to your account
- Return dates will are stamped inside the item
- Items can be renewed in person, or via phone /email
- You can reserve items if they are currently out on loan to another student. You will be notified when the item is returned and ready for you to collect.
- A 'Click and Collect' service is available for reserved items. Collection from the library desk the following day.

Code of Conduct

Please respect the needs of fellow students by working quietly and following our code of conduct:

- Food and hot drinks are not allowed at any time
- Mobile phones should be switched to silent
- Computers should be used for the purposes of study
- All users are responsible for materials borrowed in their name
- Portable media players must not be heard by others
- Library staff reserve the right to ask anyone not working appropriately to leave in order to maintain a productive work environment.

Opening times

Term time: Monday to Friday, 8.30am - 5:00pm

Easter break and Whit break (See advertised opening times)

Late night opening after Easter – Monday to Thursday until 7:00pm for the duration of exams.

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Be sociable.