

Minutes of the Search Committee

Tuesday, 24th March 2009

Present:

Mr R Hill (Chair)
Mr P Alcock
Mr M Nencini
Mr R Peacock
Dr C Tyler

In attendance:

Mr N Burnham
Mr JD Perry (Clerk)

1. **Declarations of Interest:** None
2. **Apologies:** None
3. **Minutes of the Meeting of 11th March 2008**

The Minutes were agreed as a correct record and signed by the Chair

4. **Matters Arising**

Item 6: The Clerk reported that the Trustees of the Archdiocese of Liverpool had been asked to approve the reappointment of the Foundation Governors whose terms of office finished in 2009.

Item 7: Issues Arising from the Strategic Planning Day.
The Vice Principal reported that Mrs Maureen Mee had been appointed to review relevant aspects of the College's activities and to advise on future development. She has assisted the College in the past and had proved extremely useful.

The Committee requested that a progress report should be given as a regular item at each meeting of the Committee.

5. **Governors' Attendance 2007-08**

The Committee reviewed the individual attendance of governors in 2007-08. The Committee noted that there had been three governors whose personal circumstances had not allowed them to attend regularly and that this should be less of a problem in the current year.

The Committee considered the problems student governors have of maintaining the attendance in the Summer Term given the need to give priority to university entrance and examinations.

It was pointed out that some governors had problems attending when dates were changed and this created clashes with other commitments.

The Committee resolved:

- (i) *To congratulate Mr B Coxhead, Dr J Humphreys and Mr D McCormack on their 100% attendance.*

- (ii) *To consult the Student Council on changing the period of office of the Student Governors to run from the start of the Lower Sixth Summer Term to the end of the Upper Sixth Spring Term.*
- (iii) *To reaffirm that 70% is the minimum acceptable attendance.*

6. Potential Conflict of Interest

Mrs Stevenson had contacted the Principal and the Clerk in case there might be a possible conflict of interest since she had been appointed to a new post working for a company acting as Project Manager to the proposed Sutton Academy.

After careful consideration, the Committee advised Mrs Stevenson that providing she declared an interest at any meeting when there might be circumstances which could bring about a conflict, or be perceived as a potential conflict, the Committee would welcome very much her continuing contribution as a Governor.

7. Vacancy for a Foundation Governor from July 2009

The Committee resolved to place a suitable advertisement for new governors, including indicating that applications would be welcomed from persons with a legal background, from women and from black and ethnic minority communities. The Clerk and the Principal were given authority to consult the College's recruitment agency and the Marketing Manager.

- 8. Any Other Business** None