

# A Guide to the Governing Body

## January 2009

1. The Chair is Mr Rod Hill. The Vice Chair is Mr Brian Coxhead

2. **The Composition of the Governing Body** is laid down by the College's *Instrument & Articles of Government*. This is a legal document under the terms of the Further and Higher Education Act 1992 which incorporated the College, which establishes the Governing Body as a legal entity and defines what the Governing Body and the College may do.

*The Instrument* and the Governors' own *Standing Orders* define the constitution as being:

- 12 Foundation Governors, who are appointed by the Archdiocese of Liverpool
- 2 Co-opted members – normally selected because of their special expertise or standing in the community or links to the College
- 1 Staff Governor
- 1 (elected) Parent Governor
- 2 Student Governors
- The Principal

### 3. Who are our Governors?

Governors are selected or elected to:

- a) Represent the key stakeholders in the College;
- b) Represent the key external stakeholders, especially the Archdiocese;
- c) Provide the College with expertise and experience not normally available;
- d) Assist in the accountability of the College to the community for the provision and quality of the education and care of young people and for the expenditure of public money;
- e) Provide oversight of and facilitate the management of the employees and resources of the College.

### 4. How do they govern?

The full Governing Body meets at least termly, twice in the Autumn term. It receives reports from the Principal or the Clerk and its own committees. Most of the detailed work is undertaken by the committees which meet when required, normally once or twice per term. The committees are:

**Finance, Estates & Marketing (FEM):** oversees the budget, manages the resources and the estate; ensures that the marketing of the College is effective and ethical.

**Audit:** has legal powers to investigate all aspects of the administration and financial systems of the College; employs 2 firms of auditors and commissions Studies.

**Personnel & Quality Assurance (P&QA):** Monitors and develops all aspects of student achievement, the quality of teaching and support, students' experiences and the duties of the Governing Body as the employer.

**Remuneration:** manages the Principal, Vice Principal and the Clerk.

**Search:** manages the Governing Body; recruits new Governors with appropriate expertise and experience.

## 5. Who are the Governors and what do they do?

Governors are drawn from a wide range of people in St Helens and the surrounding area. Most are not professional educationalists.

### **Foundation Governors**

<b>Mr Peter Alcock</b>	Chair, P&QA and Remuneration Cttes, Search Ctte
<b>Mrs Margaret Buckley</b>	P&QA Ctte
<b>Mr Brian Coxhead</b>	Vice Chair of GB, Chair Audit Ctte, Search Ctte, Remuneration Ctte
<b>Fr Paul Glover</b>	Audit Ctte
<b>Mr Gerry Hill</b>	Vice Chair FEM Ctte
<b>Mr Rod Hill</b>	Chair FEM Ctte, Search Ctte, Remuneration Ctte
<b>Dr John Humphreys</b>	Vice Chair P&QA Ctte
<b>Mr Donal McCormack</b>	Vice Chair Audit Ctte
<b>Mr Mike Nencini</b>	P&QA Ctte
<b>Fr Felix Stephens</b>	FEM Ctte
<b>Mrs Helen Stevenson</b>	FEM Ctte
<b>Canon Leo Stoker</b>	P&QA Ctte

### **Co-opted Governors**

<b>Ms Kath Boullen</b>	Audit Ctte
<b>Dr Christine Tyler</b>	FEM Ctte

### **Local Authority Governor**

<b>Mr John Fogarty</b>	<i>FEM Ctte</i>
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### **Parent Governor**

*Vacancy*

### **Staff Governor**

**Mr Karl Smith**

*P&QA Ctte*

### **Student Governors**

**Ms Esi Appiah-Anane** *P&QA Ctte*

**Mr Christopher Ashcroft** *FEM Ctte*

**The Principal, Rob Peacock, is ex-officio a member of all committees, other than the Audit Committee.**

The Governing Body (not the College) employs an independent part-time Clerk to facilitate all aspects of its work. The Clerk is currently **John Perry**.

#### **6. What are the Governors' key duties?**

- To determine the educational character and mission of the College and to ensure the College management is fulfilling the mission.
- To ensure the solvency of the College and the safeguarding of its assets.
- To approve the annual estimates of income and expenditure.
- To oversee the appointment, grading, suspension, dismissal and the determination of the pay and conditions of the Principal, Vice Principal and the Clerk.
- To set a framework for the pay and conditions of service for all staff.
- To contribute to the leadership of the College in ways which promote the quality of teaching and raise student achievement.